

Bridal Contract

The Hitching Post, LLC ®
thehitchingpostweddings@gmail.com

Wedding Information

Wedding date:

Ceremony/Picture start time:

Time you must be done by:

Number of guests in your party:

Bridal Information

Bride's Name:

Bride's Phone Number:

Bride's Address:

Bride's email address:

Address where you will get ready:

Please keep in mind that should any party member forgo a prearranged service within 60 days to the date of the service, 100% of the charge will apply.

Payment Information:

Please check each box to confirm holding fees

Total Amount of Services:

- ☐ Immediate Holding Fee: \$100
☐ Holding Fee 20% of services scheduled - effective 30 days after contract is sent or before 90 days of requested services date.
(Both boxes **must** be checked in order to reserve day)

Payment Type: THP adds a 3% fee to all card charges

Credit Card Information: You must provide a card on file in order to reserve your day. If there is any missing information then your day is not properly reserved.

In order to guarantee your appointment times we require the following credit card information

Credit Card Type:

Billing Address:

Card Number:

Expiration Date(MM/YYYY):

CVC Code:

Signature:

Date:

Print Name:

The holding fee is associated with the card on file. No charges will be made to your credit card without notification. However, we do still need the credit card information on the contract form. We require a 90 day notice of complete cancellation of all services and 60 days notice for any changes that involve canceling services in the schedule agreement. Please remember that we have a minimum of at least 6 adult applications per artist traveling. The cancellation is to be made via email only to thehitchingpostweddings@gmail.com. In the event that services are not canceled within the appropriate time frames, your card will be charged for the full amount of the original service(s) booked. You may add services at any time if it is approved by The Hitching Post's owners. Please keep in mind that should any party member forgo a prearranged service on date of the service or within the 60 days, 100% of the charge will still apply.

Securing Appointment Date: Initials _____

Your wedding date and service(s) time was secured when the holding fee was received; only the information given at that time is reserved. All bookings for weddings are made on a "first-come-first-served" basis. **No dates will be guaranteed without a signed Bridal Agreement, holding fee and Schedule Agreement.**

Holding Fee Timeline: Initials _____

To clarify: If you cancel before 30 days of sending in contract, a \$100 non-refundable fee is charged to the card on file. If you cancel after 30 days without submitting a Schedule Agreement, a minimum of 20% of our minimum required to book is charged to the card on file. If you cancel after 30 days and have sent in a Schedule Agreement, 20% of all services will be charged to the card on file. If you inquired about hair, makeup or both our minimum is 6 services per artist needed. If you cancel within 90 days of requested service date, 100% of all services scheduled is charged to the card on file. If you've booked within 90 days of the date requested and cancel at any time, it automatically falls into the 90 day cancellation, therefore 100% will be charged to the card on file.

On-Site Travel Service Fee: Initials _____

Depending on mileage there may be a travel fee requested. This travel fee can be paid to each artist on the day of your service(s).

Contract and Appointment Changes: Initials _____

All agreements will be made via email: wedding date and time, service date, time of arrival, estimated time of completion, name(s) of guest(s) to be styled and service descriptions. Changes to the schedule agreement that involve canceling services will be accepted up to 60 days prior to the service date. Should you want to add services, these changes will be accepted at any time to the best of our ability and must be approved by THP. Again, we will accommodate add-ons to the best of our ability with the time we have been given. The bride is the only person permitted to authorize any changes to this agreement for any arrangements of the wedding party. Rebecca Papenthien and Isca Mayol (THP Owners) are the only authorized personnel to accept any changes that require cancellation of any one or more service(s).

Please send your written changes or requests via mail or email, thehitchingpostweddings@gmail.com

Cancellations: Initials _____

Complete cancellation of all services require a 90 day notice prior to the service date. Cancellations must be submitted via email to thehitchigpostweddings@gmail.com.

Cancellations made within 90 days will be charged the full amount of the services stated in the Schedule Agreement to the credit card associated with this contract.

Late Arrivals: Initials _____

THP cannot guarantee that the **full** service(s) you requested will be performed should anyone arrive late. We are scheduled for an agreed time frame. Should anyone be late or not ready to receive a prearranged service, THP cannot guarantee staying any later than the scheduled "ready by" time.

AGREED and ACKNOWLEDGE:

I, _____, have read, understand and agree to the terms of this agreement and policies put forth by The Hitching Post, LLC. I understand and agree to the holding fees, traveling fees and cancellation fees. I agree to pay the entire bridal party services on the **wedding date or before**.

Signature:

Date:

On behalf of The Hitching Post, we look forward to hosting your wedding party on your special day. Thank You!

Manager Signature:

Date:

